COIL Minutes

January 28, 2014

Members present: Chelsea Baker, Kate Corbett, Megan Donald, Allison Embry, Jamie Holmes, Shannon Leaper, Cheryl McCain, Krista Ramirez, April Schweikhard, Sarah Whittle

Agenda:

* Introduction of new officers:
  + Chair – Allison Embry
  + Chair Elect – Megan Donald
  + Chair Emeritus & Webmaster – Adam Brennan
  + Director Representative – Paula Settoon
  + Secretary – Shannon Leaper
  + Projects Manager – Tammy Thomason
  + Web Administrator – Robin Leech
* UnCOILed 2014 Conference
  + Friday, July 18, 2014 at OSU Tulsa
  + Theme: Teaching with Technology
  + Table at OLA – Megan, Chelsea, April, Allison
  + Logo - Megan
  + ‘Save the date’ cards - Shannon / Allison will print
  + LibGuide – Allison will create & add to COIL website
  + Social media – April & Jamie will advertise & update
* Ideas for COIL 2014
  + Instruction demos during face-to-face meetings
    - Worksheet exchange
  + COIL on Wheels
    - Clair from Phillips Theological Seminary and Adam went to NSU Tahlequah – provided a workshop
    - Google Docs for ideas – Megan
    - Poll library directors
    - Jamie will try to locate the 2008 brochure used to promote program
* February Meeting
  + Face-to-face – OSU Tulsa
  + Doodle poll for dates – Allison
  + Agenda:
    - Timeline for UnCOILed
    - Assign tasks for conference
    - Conference Fee