

## COIL Meeting Minutes

22 April 2011

Oklahoma Christian University

- Minutes
- Discussion
- COIL on Wheels
  - Ad by Sarah Clark
    - Email blast
      - OCALD
      - OLA, PLD, UCD
    - Ad should be ready this afternoon
  - OCALD and COW advertising
    - Looking for time on their agenda in addition to the email blast
    - Emily will talk to the person who is running OCALD this year
  - Survey Questionnaire
    - Updated Questions
    - Pretty explanatory for what we want to do
    - Add Photoshop, intro to open source, and Dreamweaver
- iCon 2011
  - Emily proposed a COIL program
  - August 4-5 at Rose State College
  - Deadline for submissions May 13
- Blog (Toni Hoberecht)
  - Content
    - Standards for Information Literacy
    - Integration of info lit into courses on campus
    - Blog the process of integration
      - Road blocks, successes
      - Open it up to comments and possibly other bloggers
    - Wouldn't be the sole purpose of the blog
  - Interest in authoring posts from others?
    - Emily will send out a signup sheet and a link to the blog
- Workshop 2011
  - General
    - Workshop Title Brainstorm Session
      - Back to basics of instruction
        - *Public speaking, effective presentations*
      - Continue with unCOILed social network leading up to the workshop

- unCOILed 2011: Get Schooled!
- Session Structure
  - Three parts: Planning for instruction (morning), instruction (mid-day), evaluation (close of day)
  - Single track workshop, maybe with breakout sessions on instruction
    - Forum style panel on public speaking which includes best practices
      - Toastmasters—table topics: do a table talk and then receive friendly critique
      - Ask people to come prepared to present a portion of a BI they have done a lot of times and then match their performance against best practices
- Call for presenters
  - OK-ACRL, COIL, UCD
  - How many presenters do we want? Three breakout sessions and two all together sessions
- Start at 9:00
  - 9:30 for Planning instruction
  - 11:15 for lunch
  - 1:00 three breakout sessions
  - 2:30 Assessment
  - End by 3:30
- Advertising
  - Listservs
    - Texas and Kansas in addition to Oklahoma
    - Sarah will send list to Emily of where we advertised last year
    - LISevents.com as another place to advertise
  - OU SLIS
    - See if we can plug the workshop on campus? Or, flyer?
    - Ask Dr. Taylor if we can talk to a summer class
    - Put out on their listserv
- Location
  - UCO
- Date: July 22nd (ADD TO OLA CALENDAR)
- Food
  - Dine Around
  - Let out at 11:15
  - Very structured dine-around and keep it close—choose your lunch place ahead of time
  - Expect 35 attendees
- Swag

- <http://positivepins.com/>
  - Emily will call about thumb drive pricing
  - Maybe 50 at once
  - Put workshop materials on the thumb drives
  - Prizes for make your own name badge winner (half price OK-ACRL conference)
- Next Meeting:
  - Proposed Date: June 3, 2011
  - In Person: OU Tulsa
- Adjourned 2:20 p.m.