

Minutes

COIL Meeting

December 5, 2008 at University of Central Oklahoma

- I. Call to order: Meeting was called to order at approximately 1 PM by Jamie Holmes.

Present: Emily Brown, NSU; Jason Cimock, UCO; Jason Dupree, SWOSU; Toni Hoberecht, OUTulsa; Jamie Holmes, NSU-BA; Amanda Lemon, UCO; Barbara Miller, OSU; Frederic Murray, SWOSU; David Oberhelman, OSU; Thomas Thorisch, OSUTulsa; Dara Tinias, OC; Lee Webb, OKCU.

- II. September Minutes: Minutes were not available. Jamie proposed they be shared with the group in attendance via email and could be approved that way. The group agreed.

- III. OK-ACRL Poster Session: Those that worked on analyzing data and contributing to COIL's survey poster reported a successful experience. Jamie coordinated the effort between Amanda Lemon, Barbara Miller, David Oberhelman, and Toni Hoberecht to create various pieces for the poster. Sarah Brick Archer prepared a Captivate presentation to present an overview of the demographical data. Photos of the poster will be shared with the group via email.

- IV. Survey of Group Expertise / Experience: The group brainstormed different topics that could be presented as a COIL on Wheels (CoW) program. Jason Dupree, Toni Hoberecht and Amanda Lemon will collaborate to create a brief survey, using items from that list and others, that will determine the strengths and willingness of COIL members to participate in the CoW program. The survey will be hosted on SurveyMonkey. This will create the pool of potential presenters called upon when requests for

programming come in. These members may also be called upon to participate in the CoW session at OLA in February.

- V. COIL on Wheels: There was discussion of the roles officers will play in the process of organizing a CoW team to respond to a request. Tom Thorisch suggested that someone from our group request a program in order to give an opportunity for practice. Tentative(?) roles to be played: Chair will use skills database to determine qualified (& geographically logical) members for team, send email to them inviting them to participate & determine team leader. Chair(?) will also organize session time and food arrangements with requesting organization. Team leader will organize details of schedule, technology & space needs, etc. Secretary will receive and keep record of process.
- VI. Further Survey Analysis: The group determined that there should be more analysis and publication of the 2 instruction (librarian and program) surveys conducted in Feb. 2008; however, the group did not make any decisions on how to proceed. That issue was tabled until the Feb. meeting.
- VII. Outgoing/Incoming Officers: Jason Dupree was acknowledged and thanked for his service as Chair (2007) and 2008 Past Chair. Amanda Lemon was acknowledged and thanked for her service as 2008 Chair-Elect and welcomed as Chair as of Jan. 2009. Sarah Clark was acknowledged (in her absence) for her service as 2008 Secretary. Emily Brown was welcomed and congratulated as the 2009 Secretary.
- VIII. Incoming Officers: Serving in 2009 will be:  
Amanda Lemon, Chair; Sarah Clark, Chair-Elect; Emily Brown, Secretary;  
Jamie Holmes – Past-Chair

- IX. Blog Update: Jason will send invitations to those interested in contributing who haven't already received them. If an interested member has a Wordpress account, send your WP user name to Jason, and he will add you as author.
- X. Goals for 2009: The committee spent some time brainstorming ideas for next year's workshop. Several attendees were interested in doing something on pedagogy or creating teaching plans, and the committee visited several websites of other colleges that provided resources on creating Information Literacy Lesson plans.
- XI. Adjournment: Jamie Holmes adjourned the meeting at 2:25 PM.