

Minutes of COIL meeting, July 22, 2005, Univ. of Central Oklahoma. Present: Kate Corbett, David Oberhelman, Tom Thorisch, Janet Croft, Jason Dupree, Barbara Miller, Deborah Thompson, Ona Britton.

The minutes were approved with one correction.

Workshop: Most details are done. We need to get the speakers in touch with each other and with David and Barbara to coordinate presentations. Tom has a version of the flyer up, which we looked at. He was asked to add the ACRL Logo at the top, and to add wording to contact Kate Corbett with any questions. We need to contact several groups to spread the word. Kay has the workshop on the OLA calendar. Jason will contact COIL and ACRL, and OCALD. The flyer or info can go up on the OK-ACRL web page. Charles Brooks can get up info on the OLA web page. LED has been notified. Tom and Dona Davidson will be in charge of local arrangements in Tulsa.

Kate reported on Oklahoma ACRL business. ACRL will hold a workshop on Publishing on November 11. The speaker will be David Kohl, from the *Journal of Academic Librarianship*. It will be \$45 and will be held at Rose State. OCALD is planning a conference on ACRL standards and is soliciting presentations.

The Survey: Kate went over the survey, and will not use the free version of SurveyMonkey because it is limited to 10 questions. She can buy access for \$20 per month, and have a longer survey. That will leave 2 weeks to answer and two weeks for stragglers. She received several suggestions for additions to the survey.

What is the level of university support for library instruction: Does the primary support come from: University Administration, the College Level, Department Level, Individual Faculty Level, and/or Library Faculty.

What is the importance of accreditation to the instruction (is it important to the departments because of their accreditation?)

The Survey will be sent to library directors, who will be requested to pass it on to librarians engaged in instruction at their library. *We will have a separate section for the directors and for individual librarians to answer.*

Under type of instruction, Deborah asked whether we can ask for total classes of each type? The group thought this would be too detailed, but there is a space for additional comments on specific characteristics of the program you wish to mention, and it might go here.

The section on *Educational Philosophy* will go to the individual librarians, as will the section on teaching methods.

The section on competencies and skill objectives should eliminate the words “first year” and just say “students.”

Under *Reflection and Discussion* we could use questions on how you deal with lack of motivation, and this should also move to the individual section.

Time frame – It was decided to send this survey in November, when librarians are through with the bulk of fall classes and they would be fresh in their minds. It will be announced at OCALD and ACRL that the survey will be sent.

Deborah showed the group the “Library Assignment” section of the UCO instruction webpage. There is a link from the instruction page, and from the faculty services page.

Kate asked whether any librarians teach citations in the BI sections. Most did not, but David and Barbara teach it in their credit class. Deborah did not teach it in her BI’s. Tom reported that their school is getting “RefWorks” online, which he likes better than Endnote. Deborah does not like Endnote either.

David reminded everyone that the slate of officers is due by October 1. Tom will work on this. We need one board member, a secretary and a chair-elect. Several people voiced the idea that we are top heavy with officers, and really do not need a board for COIL. We could have a vote on this at the conference. To amend the Bylaws and eliminate the COIL board, Article 6 Section 1 of the Bylaws states that a majority of members can approve such a change. Since the next regular COIL meeting is in September we would have to present a proposal in August, with ballots. This would eliminate Article 4 of the Bylaws.

Kate also asked whether we could change the name of our organization, keeping the same initials (COIL) but perhaps using the words Community of Oklahoma Instruction Librarians. Several suggestions were made for the “C” word, such as committee, community, council. Everyone should send ideas to David, who will compile them.

The group adjourned at 3 p.m.