

Minutes of COIL meeting, September 30, 2005, Univ. of Central Oklahoma, 1-3 p.m.

Members present: Kate Corbett, Tom Thorisch, Helen Clements, Barbara Miller, Kiem-Dung Ta, Deborah Thompson, Barbara Miller, Jason Dupree, Ona Britton

The meeting open with approval of the minutes, accepted with one correction: Refworks is a single word.

Deborah Thompson and Barbara Miller repeated the presentation they gave at *Encyclomedia* on vocabulary and concepts needed by high school students before they can work in a college library. A discussion on the presentations followed.

Tom Thorisch reported that he is working on a slate of officers for next year. He is down to a short list.

Kate reported that the workshop evaluations were very good for the most part.

Bylaws revisions:

Kate presented the bylaws with her proposed corrections, based in part on suggestions from the group. She noted that we have not been passing on paper materials to the archives, as is suggested in the bylaws. We should save minutes, workshop ads, etc to hand in to ACRL. Tom, Jason and Barbara should be working on materials to archive. The group passed her corrections by a voice vote and will be posted to the website this month.

Jason noted that part VI, Nominations and Elections, should be changed. Number 1 noted that there should be a nominating committee, but in practice the chair-elect IS the committee. Jason's proposals will be sent out on the list before our next meeting, where they will be discussed and voted on.

The group also noted that the words "in that mailing" should be deleted from section 4, Article VI. In line three of that section the last word should be IN not IS. Kate will leave in the discussion of the newsletter for the time being.

Under section 2, Article I, Objectives, number 1 and 2 should be merged, and section 2 deleted. Article III should be omitted, and combined with Art. IV.

The rest of Kate's corrections were accepted as is and approved by a voice vote. She will retype and submit for a vote at the next meeting.

Survey – The final version sample will be sent to those present, by Kate. If there are no more corrections, she hopes to send out the survey November 1.

The group adjourned at 3 p.m.

Submitted, 10-12-05
Barbara Miller, Secretary