

Meeting Minutes
Community of Oklahoma Instruction Librarians
27 February 2009
University of Tulsa Law Library
Submitted by Emily Brown

The meeting was conducted in two parts.

Presentations were conducted by Dan Bell and Courtney Selby, who graciously taught the group law reference skills. Presentations took place between 1pm and 2pm.

Present for the presentation: Amanda Lemon, UCO. Tom Thorisch, OSU Tulsa. Sarah Clark, RSU. David Oberhelman, OSU. Toni Hoberecht, OU Tulsa. Frederic Murray, SWOSU. Myra Bloom, ORU. Jamie Holmes, NSU Broken Arrow. Emily Brown, NSU Muskogee.

Call to order: Amanda Lemon called the February COIL meeting to order at 2:19pm.

Present for the meeting: Amanda Lemon, UCO. Sarah Clark, RSU. David Oberhelman, OSU. Toni Hoberecht, OU Tulsa. Myra Bloom, ORU. Jamie Holmes, NSU Broken Arrow. Emily Brown, NSU Muskogee.

December Minutes: The minutes were approved.

COIL on Wheels

- Tom Thorisch from OSU Tulsa has informally requested a CoW session involving Camtasia and PowerPoint.
 - Toni Hoberecht will be the Team Leader
 - The team consists of Toni Hoberecht, Sarah Clark, and Emily Brown.
 - CHANGE: The Team Leader will deal with the session schedule and possible refreshments, as opposed to the COIL Chair.
 - Concerning food: COIL members will pay for their own lunches. Participating institutions will be asked to provide refreshments as needed.

OLA

- Merchandise is desired for OLA
 - Buttons- Emily Brown will inquire about buttons
 - Magnets- Amanda Lemon will inquire about magnets
 - Poster and pamphlets- printing for such items will be discussed in the future.
- COIL on Wheels table- all attending members of COIL are asked to help keep the table manned. A schedule will be agreed on in the future.

OLA Pre-Conference

- The pre-conference has been scheduled from 9am-3pm.
- Around 25 people are to be expected.
- David Oberhelman will work with Rose State in order to ensure that all necessary software has been downloaded on area computers.
- If presenters have hand-outs, send them to David Oberhelman.
- A post-conference survey will be conducted.

Librarian Survey

- There will be further analysis, but the discussion has been tabled until all analyzers receive access on Google Docs.

Summer Workshop – the brainstorming begins

- Focus on Participatory Learning
 - Take examples from ACRL Immersion sessions- Toni Hoberecht will share her experiences and techniques from her attended session.
 - Kate Corbit will also be asked about her experiences.
 - Our goal will be to create a consolidated version of the Immersion.
 - Recruit speakers from in-state, and if necessary, out-of-state.
 - There is a possibility of getting an education specialist.
 - July 24th is the optimal date
 - July 31st is a back up date
- The summer workshop will be held at NSU Muskogee. Emily Brown will check on the availability of the conference area.
- COIL will continue to brainstorm for a title for this workshop.

The next COIL meeting is to be held 1 May 2009.

Adjournment: Amanda Lemon adjourned the meeting at 3:25pm.

Meeting Minutes
Community of Oklahoma Instruction Librarians
1 May 2009
Northeastern State University Muskogee
Submitted by Emily Brown (6 May 2009)

The meeting was conducted in two parts.

Presentations were conducted by Stewart Brower and Toni Hoberecht, who graciously taught the group health reference skills.. Presentations took place between 1:30 pm and 3pm.

Present for the presentation: Amanda Lemon, UCO. Sarah Clark, RSU (Vyew). David Oberhelman, OSU (Vyew). Toni Hoberecht, OU Tulsa. Stewart Brower, OU Tulsa. Frederic Murray, SWOSU (Vyew). Emily Brown, NSU Muskogee. Ben Etemad, NSU Muskogee. David Clarke, (Vyew). Jason Dupree, SWOSU (Vyew).

Call to order: Amanda Lemon called the February COIL meeting to order at 3:03pm.

Present for the meeting: Amanda Lemon, UCO. Sarah Clark, RSU (Vyew). David Oberhelman, OSU (Vyew). Toni Hoberecht, OU Tulsa. Frederic Murray, SWOSU (Vyew). Emily Brown, NSU Muskogee. David Clarke, (Vyew). Jason Dupree, SWOSU (Vyew).

February Minutes: The minutes were approved.

COIL on Wheels

- Tom Thorisch from OSU Tulsa has formally requested a CoW session involving Camtasia and PowerPoint.
 - Toni Hoberecht will be the Team Leader
 - The team consists of Toni Hoberecht, Sarah Clark, and Emily Brown.
- We have 3 new CoW volunteers that signed up during OLA.

OLA

- Tutorials presentation by Emily Brown, Sarah Clark, Amanda Lemon, and David Oberhelman was well attended and well received. Two flash drives, buttons, and pins were given to the hosts as a thank you.
- CoW presentation by Jason Dupree was well attended and well received. Jason received many inquiries about the service.
- David Oberhelman working as a part of the OLA Gold roundtable, and was quite successful.
- There was no raffle for flash drives at OLA, due to a raffle being run by OKACRL. We will consider using them in the future, perhaps at the summer workshop.
- There are 25 spare CoW pamphlets.

Summer Workshop – the brainstorming continues

- Focus on Participatory Learning
 - Speakers for the keynote address have been suggested and contacted.
 - Peggy Kaney, (NSU Director of User Services)
 - Dr. L. Dee Fink (Instructional Innovation professor)
 - Dr. Cecelia Brown (OU SLIS professor)
- We will hold “Coil Camp” (to be renamed).
 - We will focus on the idea of an “unconference,” with a structure of break-out sessions as opposed to a lecture style workshop.
 - Moderators will oversee certain topics, to be assigned at a later date.
- The Call for Proposals has been sent out.
- 17 July is the confirmed date.
- The unconference will be held at Northeastern State University, in Muskogee.

- One Lecture Hall
 - Two Classrooms
 - One Computer Lab
 - Internet: wifi and passwords will not be a problem.
- We still need to decide on food.
 - We will have refreshments
 - Dine-around for lunch
- COIL will continue to brainstorm for a title for this workshop.
- We will set up a twitter trend, similar to OLA.
- A wiki or social network will be set up in order to invite participants to tell us their expectations for the unconference. Toni Hoberecht and Emily Brown will construct this, but anyone can assist.
- Ideas for participatory learning techniques
 - Emily Brown: Students work together to put together a puzzle
 - Amanda Lemon: Library discovery tour, cell phones in the library
 - Sarah Clark: Embedded Librarian
 - David Oberhelman: Credit class
 - Jason Dupree: Deck of cards to teach Boolean
 - Frederic Murrery: Ficton Market

2.0 Goodies

www.gabbly.com

www.academia.edu

Online Conferencing

- Vyew is no longer working the way COIL needs it to work
- We will search for new online conferencing software, hopefully to be in use by the next meeting.

The next COIL meeting is to be held 15 May 2009, ONLINE.

Adjournment: Amanda Lemon adjourned the meeting at 3:48pm.

Meeting Minutes
Community of Oklahoma Instruction Librarians
25 September 2009
Rose State College, Midwest City
Submitted by: Emily Brown (25 September 2009)

Present: Amanda Lemon, OCCC; Kim Smith, Cameron; Sarah Clark, RSU; David Oberhelman, OSU; Hui-Fen Cheng, OSU; Jamie Holmes, Mommy U; Tom Thorish, OSU Tulsa; Lee Webb, OCU; Emily Brown, OCU.

Call to order: Amanda Lemon called the September COIL meeting to order at 1:01pm.

July Minutes: Due to unforeseen complications that arose while using Ning for an online meeting spot, minutes were not kept for the July online meeting. The Secretary apologizes.

COIL Officer Elections 2010

- Chair Elect
 - Hui-Fen Cheng
 - Emily Brown
- Secretary
 - Mike Meisenheimer
 - Erin Engraham
- Sarah Clark will ask Jason Dupree to create the COIL ballot using Survey Monkey. Jason has performed this task in the past, and will likely be able to do it this time.
- Sarah Clark hopes to have the election ballot out by 28 or 29 September

Yahoo Groups

- Many problems have arisen using Yahoo! Groups as the COIL Listserv and group webpage.
 - Yahoo! not getting through Firewalls
 - Taking a long time to send notices out, resulting in multiple posts
- We will likely change out group webpage. Possibilities include:
 - Google Groups
 - Ning

OKACRL Fall Conference

- The conference is titled Marketing Your Library: 6 November 2009. TCC.
- COIL will submit a poster session detailing tools used in the unCOILed workshop.
 - Twitter
 - Ning
 - Facebook
- Amanda Lemon submitted a blurb to the group for approval. It was suggested that the blurb be cut down to 140 words in a tribute to Twitter.
- Tom Thorish will stand by the Poster during the session at OKACRL.
 - Sarah is available for questions about Twitter.
 - Toni Hoberecht and Emily Brown are available for questions about Ning.

unCOILed

- Official Number of attendees: 47
- Approximate Profit: \$200-300
- Survey Results
 - Allow more time for questions.
 - Positive presenter comments
 - People who did not attend the workshop have heard about it word-of-mouth

COIL on Wheels

- Tom Thorish is requesting ½ day presentation, open to all in the Tulsa area.
 - Lunch for presenters
 - Thursday or Friday
 - Camtasia- put pre-made tutorials into Camtasia.
 - Would like hands-on workshop.
 - Jamie Holmes, Toni Hoberecht, Sarah Clark.

Instruction Survey

- Resend Survey for the 2010/2011 academic year

Next COIL Meeting

- Tentative Date: 11 December 2009
- Rogers State University

Adjourn: Amanda Lemon adjourned the meeting at 1:58pm.