

COIL Minutes

January 4, 2013

Members Present: Adam Brennan, Allison Embry, Kristen Burkholder, Tammy Thomason, Beth Jones, Jamie Holmes, Sheila Bryant

Agenda:

- CROU.PS page: COIL members decided that the COIL GROU.PS page is no longer necessary.
- OKSLA Digital Symposium: The question of whether COIL should co-sponsor the Digital Symposium was discussed. It was decided that participation will be dependent on costs, level of commitment required, and whether or not the Digital Symposium will be a good networking opportunity for COIL members.
- Conference planning: *Close Encounters of the Student Kind* was announced as the UnCOILed 2013 tagline. Topics expected to be covered in the 2013 UnCOILed conference include refining one shot instruction, student engagement, faculty outreach, connecting with students, and the human element vs. technology.

COIL Minutes

March 6, 2013

Members Present: Adam Brennan, Allison Embry, Kristen Burkholder, Tammy Thomason, Andria Burton, Kate Corbett

Note: Meeting was held at the main Langston University

Agenda:

- Upcoming UnCOILed workshop: The 2013 UnCOILed workshop will be held on July 12, 2013 at Langston University; call for conference presentations will go out in April, and registration is tentatively scheduled to open in May.
- Workshop fees: The registration fee for the unCOILed workshop will be \$15 per attendee. (Around 40 attendees are expected.)
Assigned tasks for the workshop: Assigned tasks are as follows
Sheila: Presentation descriptions on the OK-ACRL site
Andria: Name badges, write conference agenda, bring and set up laptops and LCD projectors (with Tammy)
Tammy: Folders and handouts, door prizes (With Beth and Allison?)
Beth: Presenter gifts, possibly Amazon gift certificates (with Allison)
Kate: Conference manager
Adam: Information/ introductions for presenters, signs, etc.
*Adam suggested that Nathalie from TCC should be in charge of conference pictures and videos
- Tentative Conference Schedule:
8:30-9:30: Registration and coffee
10-11: Session 1
11-11:15: Break
11:15-12:15: Session 2
12:15-1:20: Lunch
1:20-2:20: Session 3
2:30-3:00: Wrap up and drawings

COIL Minutes

May 20, 2014

Members Present: Adam Brennan, Allison Embry, Kristen Burkholder, Tammy Thomason, Andria Burton, Kate Corbett, Beth Jones, Jamie Holmes

Agenda:

- Call for proposals for UnCOILed 2013: Call for proposals has been sent out, deadline for proposal submission is June 24th. Registration for the conference will
- Conference ads and handouts: COIL members voted on fonts and graphics for the conference ads and handouts. (COIL members voted that the slogan “UnCOILed: Close Encounters of the Student Kind” should be written in Alien League font, and include a flying saucer graphic.
- Worksheets for Instruction sessions: Adam suggested that a roundtable focused on worksheets for instruction sessions might be useful to workshop participants.