

**COIL Meeting Minutes**  
**Friday, January 30<sup>th</sup>, 2015**  
**1:00 – 2:30**  
**Tulsa Community College**  
**Metro Campus Library**

Attendees: Myra Bloom, Adam Brennan, Kristen Burkholder, Megan Donald, Suzanne Haynes, Tamara Kharabora, Gisele McDaniel, Ruth Neal, Clair Powers, Krista Ramirez, April Schweikhard, Sarah Whittle

- I. Introductions and Get-to-Know-You activity (Everyone)**
  - a. The meeting began with introductions and a fun get-to-know you activity called Two Truths and a Lie.
  
- II. Update on this year's COIL activities (Megan Donald)**
  - a. Megan asked for volunteers to host one of the future COIL meetings. The hosting library will be in charge of giving a professional development talk over a topic of their interest or sharing instructional techniques. The calendar of meetings for the first half of the year is as follows:
    - i. Friday, January 30<sup>th</sup>; TCC Metro Campus; Topic: Cephalonian Method
    - ii. Friday, February 27<sup>th</sup>; OU-Tulsa; Topic: Getting Published
    - iii. Friday, March 27<sup>th</sup>; OU-Norman; Topic: TBA
    - iv. Thursday, April 23<sup>rd</sup>; OSU-Stillwater; Topic: Digital Humanities
    - v. Friday, May 29<sup>th</sup>; NSU-Tahlequah; Topic: TBA
  
  - b. Megan reiterated the goal of divorcing the unCOILed workshop planning from the regular COIL meetings, so that the meetings can remain focused on professional development and sharing of instruction techniques. Several attendees volunteered to be on the unCOILed planning committee. Megan will be sending out emails to the planning committee as details such as location and date are finalized.
  
  - c. Megan asked everybody to read over the current COIL bylaws. They were last revised in September of 2005. In a future meeting when time allows COIL will discuss any changes, additions, or deletions recommended for the bylaws.
  
- III. Cephalonian Method Instructional Technique (Adam Brennan)**
  - a. Adam Presented on the Cephalonian Method: an interactive framework in which the presenter seeds questions on color-coded cards to the audience and then calls for those questions during different points of the presentation. He uses humorous instructions on how to read the cards and offers incentives to participants for following the instructions.

- b.** The color is used to control the presentation flow. For example, Adams calls for yellow cards when showing off databases, because yellow cards contain questions related to database usage and searching.
- c.** Adam uses a PowerPoint to accompany the format, and a printed “key” to the PowerPoint. When a question is read aloud, he uses the number pad on the keyboard to bring up the appropriate slide, creating the illusion of a continuous presentation, no matter what order the questions come in.

**COIL Meeting**  
**February 27<sup>th</sup>, 2015**  
**OU-Tulsa Schusterman Library**  
**1:30 – 3:00 pm**

**Attendees: Tamara Kharabora, Adam Brennan, Allison Embry, April Schweikhard, Junie Janzen, Katie Prentice, Andy Taylor, Betsy Martens, Toni Hoberecht, Stewart Brower, Myra Bloom, Jamie Holmes, Megan Donald**

**I. Introductions**

**II. Update on unCOILed 2015**

- a. Title: “Reframing Information Literacy”
- b. Date: Friday, July 17<sup>th</sup>
- c. Location: Bizzell Library, OU-Norman

**III. “Getting Published in the Library Science Literature”**

- a. Stewart Brower, Director of the OU-Tulsa Schusterman Library, will be discussing the dream of many librarians: how to get published. Stewart is also editor-in-chief of [Communications in Information Literacy](#), an open-access, independent, peer-reviewed journal on information literacy in institutions of higher education.

**COIL Meeting Minutes**  
**March 27<sup>th</sup>, 2015**  
**1:00 – 2:30**  
**University of Oklahoma**  
**Bizzell Library**

Attendees: Adam Brennan, Kristen Burkholder, Megan Donald, Cheryl McCain, Krista Ramirez, Chris Rosser, Andy Taylor

**I. Introductions**

**II. Update on unCOILed 2015: Reframing Information Literacy**

- a. Megan provided an update on unCOILed 2015. It will be held in OU Bizzell Library in rooms within the Collaborative Learning Center. The day will begin with Dr. Betsy Martens from OU as the morning speaker, followed by three sets of breakout sessions, and closing with a panel of local library leaders discussing the practical implications of the new Framework. Bizzell Library will provide a light breakfast and coffee in the morning. Cost will be \$10.00 to attend and parking permits will be mailed to individuals in advance. More information can be accessed at <http://guides.library.tulsacc.edu/unCOILed2015>.

**III. Google Presentation**

- a. Cheryl McCain, First-Year Experience Librarian at OU, gave a 30-minute interactive presentation (with clickers) on Google, Google's Advanced Search, and Google Scholar. This is a presentation she has given to OU students with much success. Critical thinking skills are highlighted throughout the presentation while students are directly engaged by answering multiple-choice questions with their clickers.
- b. OU Libraries has a "My Databases" selection for students where Google Scholar can be added directly to their personalized library homepage.
- c. Adam mentioned some fun tricks in Google to interest students in class, like changing the language to Pirate or Klingon, and Googling "zerg rush."

**IV. Bizzell Library Walk-About**

- a. Attendees toured the [Helmerich Collaborative Learning Center](#) on the first floor of Bizzell Library. Everybody was impressed by the technology, seating areas, and collaborative opportunities available to students in this section of the library.

Community of Oklahoma Instruction Librarians (COIL)

Thursday, April 23, 2015

Oklahoma State University – Edmon Low Library

Attending: Jennifer Tatum, Sarah Burkhead Whittle, Sarah Coates, Kristen Burkholder, Kate Corbett, Suzanne Haynes, Cheryl McCain, Adam Brennan, Nicole Sump Crethar, Barbara Miller, Christina Wolf, Robert Dorman, Megan Donald, Richard Todd, Jason Henderson, Shannon Leaper, Helen Clements, Hui-Fen Chang, Matt Upson, Myra Bloom, David Oberhelman.

- I. Welcome & ice breaker.
- II. Megan Donald (TCC) reminded attendees about unCOILED summer conference at OU July 17 and showed the LibGuide used for promotion.
- III. Adam Brennan (TCC) shared about wanting begin nominating individuals for COIL Service Awards (based on ACRL service awards) after 2 years of COIL membership. More information will be shared.
- IV. David Oberhelman (OSU) presentation: *Digital Humanities an Overview*
- V. Sarah Coats (OSU Archives) presentation: *OKstate Shakespeare : Digital Humanities in Undergraduate Group Projects*
  - a. Raphael Holinshed's *Chronicles of England, Scotland, and Ireland* (1587) shown from OSU's special collections
  - b. Sarah and David created a WordPress blog for the upper level English class to research Shakespeare and let small groups create and edit the blog, supervised by librarians and professors. Students learned about writing and web editing, with helpful assistance from the OSU librarians.

## COIL Meeting Minutes

May 29<sup>th</sup>, 2015

NSU Tahlequah – John Vaughan Library

**Attendees:** Pamela Louderback, Tamara Kharabora, SophiaBeverly Threatt, Samantha Clifford, Sarah Burkhead Whittle, Tom Rink, Katherine Garlough, Adam Brennan, Megan Donald, Andy Taylor, Lisa Haldemann, Jenifer Tatum, Kristen Burkholder, Richard Todd,

1:20PM

Megan Donald

Introductions

Reminder for unCOILed on July 17 at Bizzell Library

Submit questions to Megan for the panel

1:32PM

Pamela Louderback from NSU-BA

“The Big Read”

[www.neabigread.org](http://www.neabigread.org)

The Grant Process

Narrative

Organizational description

Letter of commitment

Staffing roles and participation description

Letters of support

Budget

Kick-off Keynote

NSU hosted kick-off events at both:

Broken Arrow campus auditorium

Main Campus Webb Auditorium

Keynote event at both auditoriums:

March 25-26 featuring New York Times bestselling contemporary fantasy author Jim Butcher.

Target audience included: area high school students, community members and students & faculty at NSU

#### Event Ideas

Major events were devoted specifically to the book

- panel discussions
- author reading
- book discussions

Events using the book as a point of departure

- film screenings
- special community events (Mini Con, Earth Day events)

#### Area High Schools

Integrate novel into coursework/lesson plans

Theme contest: literature and multimedia art-themed contest

#### Guides Available to Teachers

[www.neabigread.org/books/awizardofeartsea...](http://www.neabigread.org/books/awizardofeartsea...)

#### Social Media Outlets

Big Read Dashboard

Facebook /nsubigread

Twitter –

Libguides.nsuok.edu/BIG\_READ

Blogs –

Tamara Kharabora

Online Tour of Facebook Site and Promotional Events

BREAK

2:15PM

Sophia Beverley Threatt

Big Read – Engaged Learning

Library Instruction

JVL Display

Visuals

Cappi-Wadley Center

Royal Gauntlet ...

Library Instruction (BIs, workshops, consults)

Library Catalog (Print, AV)

Website

Databases

EBSCOhost: MLA International Bibliography; OmniFile Full Text;  
ERIC, Academic Search Premier

Biographical & Criticism: Literature Resource Center,  
Something About the Author or Artemis Literary Sources,  
Biography and Genealogy, Salem Literature, JSTOR

Big Read displays



## **COIL Meeting Minutes**

**October 2<sup>nd</sup>, 2015**

### **University of Tulsa Law Library (Mabee Legal Information Center)**

**Attendees:** Melissa Kunz, Sarah Whittle, Richard Todd, Kristen Burkholder, Jamie Holmes, Jim Cloen, Lisa Haldeman, Megan Donald, Andy Taylor, Jennifer Tatum, Krista Ramirez, Adam Brennan, Dan Bell

#### **Pre-presentation**

Megan showed the newly redesigned COIL website. She wants to launch a shared repository across the state to share handouts, presentation, and PPTs for instructional use. Kristen suggested using a creative commons license for it.

#### **Presentation: Legal Research for the Non-Law Librarian –Dan Bell**

As a librarian, we are in a position of trust; an authority figure. However, often we don't know the whole story behind what a patron needs. We ask questions, because a patron doesn't necessarily know what details are important for us to help them. When it comes to legal research, sometimes there is the "right" answer, and sometimes the "legal" answer. Dan Bell gave us an example about speed traps in construction zones in NE Oklahoma where a Missouri resident uncovered that the state wasn't following its own regulations.

Dan Bell stressed that if someone has a legal question, mainly the important thing is to get them to an attorney. Tulsa County Bar Association has a referral service in Tulsa: 30 minutes with an attorney for 24 dollars. Dan recommended exploring your home area for such services. Most legal questions are too complex for a librarian to answer, and even if you can find a patron a source, interpretation of that source can be different depending on the situation. Dan considers a patron transaction successful if he can point them to a source and let the patron go from there, rather than "answer" a question (sticky for all the reasons mentioned).

Dan gave a presentation with a PPT. He had an accompanying handout that explained some common definitions and terms, such as primary resources, and "official" versus "unofficial" sources. He discussed chronological arrangement of law versus by subject: session laws versus code. We viewed the website [oscn.net](http://oscn.net) and looked up the statutes.

Dan covered the digest system and topic and key number system. The West Key number system arranges law by 450 topics. Cases will have key numbers in the headnotes. Digests by West are organized by this taxonomy. In print, full cases are in the Reporter; Digests are a finding aid, a map to the cases.

Dan mentioned not everything goes into the code, like budgets. Things like this happen every year and aren't worth codifying, so it stays in chronological arrangement and can be found in the session laws.

Dan showed how when you look at a law in OSCN, if something is underlined, it's new text. If there is a strikethrough, it's been repealed. In Oklahoma, the statutes are re-codified every ten years. So, in citing modern law, it would be 2011 plus 2015 amendments. The law will be re-codified in 2021.

Dan recommended "The Accidental law librarian" as a great resources for the group.

Minutes by Adam Brennan

**COIL Meeting Minutes**  
**November 13<sup>th</sup>, 2015**  
**University of Central Oklahoma**  
**Chambers Library**  
**1:00 – 2:30 pm**

Attendees: Naomi Schemm, Sarah Whittle, Jamie Holmes, Megan Donald, Richard Todd, Jennifer Flygare, Kristen Burkholder, April Miller, Lisa Orth, Cinthya Ippoliti

**I. Introductions**

Attendees introduced themselves and spoke about their favorite holiday traditions.

**II. Brainstorming for Next Year**

Excellent brainstorming session on ideas for COIL next year. Discussion included possibility of restarting COIL on Wheels, ideas on how to get students more involved possibly through a mentoring program, creation of a digital repository of info lit materials (handouts, videos, PPTs, lesson plans) for Oklahoma librarians, creation of a Google Doc with everybody's expertise for networking purposes, and the need to better market/brand COIL.

**III. Presentation by UCO Librarians on Scavenger-Hunt Type Library Instruction**

At UCO, the Art department first requested some scavenger-hunt type library instruction that required their students to use the physical collections more. Since that proved popular, librarians have discovered several other classes that can easily make use of this format, resulting in more interactive instruction and more student familiarity with under-used print sources.

**IV. Library Tour**